Framework for Teaching Proficiency Guide

Keys to a successful user experience:

1. Conduct a complete System Check every time you use the FFTPS
   • Follow System Check Guide when you first log in
   • Contact School IT department if you fail system check
   • Contact Teachscape if you have a technical issue during the test at 888.479.7600
   • Wired internet connection always works better than wireless

2. Take the time to train
   • Take the time to complete the entire online training - even if you have previous FFT knowledge
   • Several users who considered themselves FFT experts took the assessments without training and failed on their first attempt. Once they took the time to train they were able to pass.

3. Practice scoring early and often
   • After you have completed the entire training, complete 2-3 scoring practice videos before attempting the first stage of the test
   • If you are not consistently scoring in agreement with Master Scores, re-train on those specific component areas
   • If you don’t pass a stage of the test, use the remaining scoring practice videos to identify where you are not in alignment with Master Scorers.

4. Allocate enough time to take the tests
   • Each test will take 3-4 hours (up to 6 hrs total). Make sure your schedule is clear and avoid interruptions.

5. Study hard but be confident!
   • Hundreds have trained and passed
   • Those individuals who completed the entire training and scored in consistent agreement with the Master Scorers in scoring practice did very well on the assessments
   • If you study hard you will be prepared

Things to know before you take the exam:

Stage 1 (3-3.5 hrs): combination multiple-choice questions and video lesson scoring

Stage 2 (3-3.5 hrs): video lesson scoring

- Each participant has 2 chances to pass each stage of assessment
  • Must pass stage 1 before moving onto stage 2

- The maximum length of a test session is 6 hours
  • Videos can be paused for short breaks (e.g. restroom) but if the computer is idle for more than 60 minutes or the user logs out they will fail the attempt.
  • Detailed instructions are provided prior to each test session attempt.